

Auchinairn Early Years Centre



Reporting to Parents

At Auchinairn EYC we offer an open door policy and Open Access where parents/carers are welcome to discuss any issues or concerns. Although parents are not required to assist during our normal sessions, we encourage any parent who feels that they have a particular skill or interest to come and share this with the EYC as a whole.

We recognise and place great importance on working with parents and carers and establishing relationships with them.

Daily contact with parents/carers provides a useful opportunity for sharing information and for informal discussion as to how children are settling into and progressing in our EYC.

Parents/carers are welcome to visit the EYC at any time during the session if they have concerns/ queries regarding their child or if they wish to play alongside their child.

We have two Parents' Evenings per year, which are usually held in May and November. Information on dates will be on newsletters and Facebook.

Newsletters will be sent electronically at the start of each month, paper copies can be given if needed.

Our Facebook page is by friend request only and we share good practice and news through this media.

A Sharing Information Evening is held in early September to introduce or reiterate the Curriculum for Excellence and Learning Journals to parents/carers. The evening gives parents/carers an opportunity to understand staff remits and responsibilities in an informal manner.

A Learning Journal is completed on line for each child. The information in the profiles is shared at any time with the parents and other members of the family (at the discretion of the parents). Parents can interact with their child's journal by adding to their child's Outside World page.

Staff and Parents/Carers can also interact through the messages section on the Learning Journals. Which is sent privately. When the child starts school the child's progress is shared with p1 teacher.

The Learning Journal and any other documentation held on the child can be viewed by parents at any time during the EYC session.

Care Standards: 7.4, 7.6
HGIOELC: 2.2 2.3 2.4 2.5 2.6 2.7 3.1 3.2 3.3
Realising the Ambition: 5.4
Quality Framework: 1.4, 4.1

This policy has been updated by parents and staff of Auchinairn EYC

Signed:
May 24